

Appendix 6.12 January 2019

Safe Use of Tools

6.12.1 Purpose

This document is for use on FoHCT Gardening Mornings

6.12.2 Document used and displayed at the Tower

Safe Use of Tools

FoHCT Gardening Mornings

INTRODUCTION

- When using tools, make sure there's a safe working distance between yourself and others. When working with tools held above shoulder height protect eyes and head (don't overreach).
DO NOT PICK UP SYRINGES. IF ANY ARE FOUND INFORM A GARDENING LEADER OF LOCATION.

CLOTHING

- Wear stout footwear and suitable clothing.
- Gardening gloves should be worn, the sturdier the better. All cuts to be covered before putting on gardening gloves. This is to protect against risks such as sharp blades, soil toxins, poisonous saps and pathogens (anything that can cause disease).

SECATEURS AND SHEARS

- Wear gloves.
- Check fingers are clear of blades and mechanism when cutting.

RAKES

- When leaving rake on ground place prongs face downwards.

SPADES FORKS AND SHOVELS

- When carrying tools hold horizontally at your side.
- Take care to position your feet to avoid cutting or impaling them.
- When using a shovel be aware of the risk of straining your back.
- Keep spades, forks and shovels upright when not in use.

LOPPERS AND POLE LOPPERS

- Beware of branches and falling debris

SAWS

- Hold a saw with one hand only. Keep other hand clear of blade to grasp the wood.

ELECTRIC TOOLS

- Only to be used by named volunteers.

SLEDGE HAMMERS AXES & PICKAXES

- Only to be used by named volunteers.

January 2019 / JL; FS